

# **Pre-professional Public School Classroom Experience**

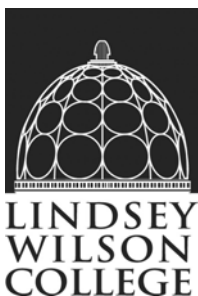
EDUC 3423 Curriculum and  
Methodology in Secondary Schools



LINDSEY  
WILSON  
COLLEGE

Education Division

Spring SEMESTER 2004



Spring Semester 2004

Dear Colleague:

Thank you so much for agreeing to serve with us in the professional preparation of next generation's teachers. As I think we would all agree, this is a high calling that requires a partnership of teacher educators and classroom teachers.

This packet contains:

- letter of introduction
- roles and expectation of 1) Classroom Mentor 2) LWC Education Candidate and 3) LWC Education Professor
- log of classroom visits by LWC education student/candidate
- evaluation form for Classroom Mentor
- evaluation form for LWC Education Candidate
- KTIP evaluation form
- EDUC 4333 Curriculum and Methodology Lesson Plan Rubric

As a secondary science teacher for many years in addition to my work in post secondary education, I value the collaborative experience of both the theorist of 'best practice' and the practical everyday experience of 'life in the real world.' In my opinion, this combination of experiences is absolutely essential if we are to adequately prepare our future generation of teachers to meet the needs and challenges of a dynamic, ever-changing public school classroom.

I hope to be in touch within the first two weeks of the mentoring experience to come by and meet with you during your planning period to discuss any issues, questions, or concerns you may have and of course, I am available by phone at 270-384-8062 and by e-mail at [brownbi@lindsey.edu](mailto:brownbi@lindsey.edu).

EDUC 3423 Curriculum and Methodology in the Secondary Schools is also available as a 'web-assisted' course at:

[http://bcbrown.net/lindsey\\_courses/3423/](http://bcbrown.net/lindsey_courses/3423/)

I hope you will visit this site for greater comprehension of the full dimensions of this course.

Again, thanks so much for working with us in this important endeavor.

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**EDUC 3423 Curriculum and Methodology in Secondary Schools  
Spring 2004**

**Public School Classroom Pre-professional Experience**

**Expectations:**

**LWC Student:**

1. Meet eight (8) class meetings with the public school teacher. This schedule will be determined by the classroom teacher and student. The student understands that if he/she cannot meet a scheduled meeting that both the classroom teacher and the LWC EDUC 3423 professor are to be notified and appropriate plans for making up the missed work will be made at the earliest convenience.
2. Display appropriate professional dress and appearance. (meet same expectations as per employed classroom teacher)
3. Serve in role as 'aide' as expected by classroom teacher during classroom visit. That role is to be defined by the mentor/teacher.
4. Use the experience to complete the 'Unit Plan' component of the course in conjunction with the classroom teacher. At least one (preferably two) of the scheduled visits should be during the teacher/mentor's planning period to discuss various aspects related to appropriate Scope and Sequence and steps required for effective unit planning.
5. The culminating activity of this experience is for the student to teach a lesson on a topic as decided upon by the classroom teacher and the student. This lesson will be videotaped and an appropriate lesson plan with accompanying materials, assessments, etc. will be expected. The videotape will be viewed by the student and LWC instructor at a later time using a KTIP (Kentucky Teacher Internship) Instrument.
6. Keep an up to date log of visits
7. Keep an up to date reflective journal of the experiences

**Public School Classroom Mentor/Teacher:**

1. Serve as mentor for the student during the eight (8) classroom visits for topics relating to Scope and Sequence and Unit Planning. These would include such topics as KY Program of Studies, Core Content, National Standards, addressing diversity through lesson planning, and CATS accountability.
2. Provide experiences to acquaint student with everyday workings of a public school classroom. The eight visits, the student should provide enough time for the student to get a good variety of the many 'moods' of a public school classroom.
3. At least one (preferably two) of the scheduled visits for the LWC student should be during the teacher/mentor's planning period to discuss and give guidance on various aspects of the proper Scope and Sequence and Unit Planning. Also included would be the school's emergency preparedness plan, how the school deals with 'special needs students,' etc.

**LWC EDUC 3423 Instructor:**

1. Use the public school classroom experience to build an appropriate Unit Plan based on a proper Scope and Sequence that will be realistic when students move to Student Teaching and beyond.
2. Be available to both students and mentor/teachers to insure a smooth implementation and completion of the experience.

**Record of Public School Pre-professional Experience**  
**EDUC 3423 Curriculum and Methodology in the Secondary Schools**  
**Log of Classroom Visits**

[All information must be completed]

Date \_\_\_\_\_

Student Name \_\_\_\_\_

Teacher/Mentor Name \_\_\_\_\_

School \_\_\_\_\_

Subject \_\_\_\_\_

Grade Level \_\_\_\_\_

Semester Year \_\_\_\_\_ [ Fall \_\_\_\_\_ Spring \_\_\_\_\_ ]

Date	Start Time	Finish Time	School & Activity	Teacher's Signature	Total Time

**Evaluation of Public School Pre-professional Experience  
EDUC 3423 Curriculum and Methodology in Secondary Schools  
Teacher/Mentor**

**Teacher/Mentor** \_\_\_\_\_

**LWC Student** \_\_\_\_\_

**School** \_\_\_\_\_

**Subject** \_\_\_\_\_

**Grade Level** \_\_\_\_\_

**Semester Year** \_\_\_\_\_ [ Fall \_\_\_\_\_ Spring \_\_\_\_\_ ]

1. Did the student make proper arrangements (schedule) for the experience?  
Yes \_\_\_\_\_ No \_\_\_\_\_
2. Did the student maintain the schedule as agreed upon?  
Yes \_\_\_\_\_ No \_\_\_\_\_
3. Did the student meet your expectations for becoming involved in the actual operation of the classroom?  
Yes \_\_\_\_\_ No \_\_\_\_\_
4. Did the student meet your expectations with the culminating activity (videotaped lesson presentation)?  
Yes \_\_\_\_\_ No \_\_\_\_\_
5. The overall quality of the student's work was:  
Excellent \_\_\_\_\_ Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_ Unacceptable \_\_\_\_\_
6. The student's rapport with students in your classroom was:  
Excellent \_\_\_\_\_ Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_ Unacceptable \_\_\_\_\_
7. The student's dependability was:  
Excellent \_\_\_\_\_ Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_ Unacceptable \_\_\_\_\_
8. The student's punctuality was:  
Excellent \_\_\_\_\_ Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_ Unacceptable \_\_\_\_\_
9. The student's professional dress and appearance was:  
Excellent \_\_\_\_\_ Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_ Unacceptable \_\_\_\_\_

10. The student's professional attitude was:

Excellent \_\_\_\_ Good \_\_\_\_ Fair \_\_\_\_ Poor \_\_\_\_ Unacceptable \_\_\_\_

**Comments:** (use back as necessary)

Please provide feedback as to how the experience may be refined or modified to provide a more meaningful experience for the LWC Education Candidates.

**Evaluation of Public School Pre-professional Experience  
EDUC 3423 Curriculum and Methodology in Secondary Schools  
LWC Education Candidate**

**LWC Student** \_\_\_\_\_

**Teacher/Mentor** \_\_\_\_\_

**School** \_\_\_\_\_

**Subject** \_\_\_\_\_

**Grade Level** \_\_\_\_\_

**Semester Year** \_\_\_\_\_ [ Fall \_\_\_\_\_ Spring \_\_\_\_\_ ]

**Please use the space below to comment on the five (5) major areas of growth brought about by this experience:**

1.

2.

3.

4.

5.

**Please use the space below to comment on any areas that you wish you could have had more time to explore during the experience (use back as needed):**

**EDUC 3423 Curriculum and Methodology in Secondary Schools**

Five day unit for block schedule (Ten-day unit optional for P-12 or 5-8) in your area of emphasis.

Name \_\_\_\_\_ Unit Title \_\_\_\_\_

**Performance Criteria**

1. An opening section with Table of Contents, Unit objectives, means of assessment, etc.

1 2 3 4 5 6 7 8 9 10

2. Two weeks classes (Ten 50-55 minute classes)

- 2.1 Demographics section is present 1 2 3 4 5 6 7 8 9 10
- 2.1 KY Program of Studies is addressed 1 2 3 4 5 6 7 8 9 10
- 2.2 Core Content is addressed 1 2 3 4 5 6 7 8 9 10
- 2.3 Unified objective is present 1 2 3 4 5 6 7 8 9 10
- 2.4 Activities and time for each is clearly defined 1 2 3 4 5 6 7 8 9 10
- 2.5 Enrichment and remediation is present 1 2 3 4 5 6 7 8 9 10
- 2.6 National Standards are addressed 1 2 3 4 5 6 7 8 9 10
- 2.7 Context for each lesson is clear 1 2 3 4 5 6 7 8 9 10
- 2.8 Discussion notes 1 2 3 4 5 6 7 8 9 10
- 2.9 Questions and Handouts 1 2 3 4 5 6 7 8 9 10
- 2.10 Assignment sheets 1 2 3 4 5 6 7 8 9 10
- 2.11 Tests and Quizzes w/grading guides 1 2 3 4 5 6 7 8 9 10
- 2.12 Higher Order questions are present 1 2 3 4 5 6 7 8 9 10
- 2.15 Four types of Diversity are addressed 1 2 3 4 5 6 7 8 9 10

**Total Possible 150 points Total points \_\_\_\_\_**

3. At least one (1) lesson must be integrated

1 2 3 4 5 6 7 8 9 10

4. At least one (1) unit length project

1 2 3 4 5 6 7 8 9 10

5. At least one (1) group activity (preferably more than one)

1 2 3 4 5 6 7 8 9 10

6. At least one (1) technology intensive application (e.g. CD ROM simulation)

1 2 3 4 5 6 7 8 9 10

7. A Learning Center.

[ ]

8. An informational bulletin board (50 points)

Bulletin Board Expectations and Grading Scale - (Informational)

[ ]

9. A unit assessment (culminating and includes a performance component)

1 2 3 4 5 6 7 8 9 10

10 Higher Order Thinking questions (analysis, synthesis, and evaluation are present)

1 2 3 4 5 6 7 8 9 10

11. Electronic Learning Center is present (100 points)

[ ]

12. An annotated bibliography of referenced and available materials.

1 2 3 4 5 6 7 8 9 10

13. You must teach a lesson in the unit to the class. 30 minute minimum lesson required (100 Points)

[ ]

**Total Points - \_\_\_\_\_**

**Possible Points - \_\_\_\_\_**

**\_\_\_\_\_ /100 points**